

12 June 2023

Dear Parents and Carers

### **Parent Voice Meeting**

We would like to welcome you to join our next Parent Voice meeting at **6pm until 7.30pm on Wednesday 28 June 2023**, which will take place at Fambridge Road. Please arrive in reception and a member of staff will be there to greet you and direct you to the meeting room.

We are inviting you to submit questions in advance to Mr Meadows and Ms Everett via Ms Davis, via [l.davis@plume.essex.sch.uk](mailto:l.davis@plume.essex.sch.uk) by **Monday 26 June 2023 at 12 noon** in order to enable us to manage the meeting in an orderly manner or to be able to provide an answer individually if more appropriate. Please confirm with Ms Davis that you will be attending.

Please note that Parent Voice can be a large forum, and, as such, it is not a suitable place to raise issues that are personal to your child. Such concerns should be addressed to your child's tutor or Assistant Head of Year as soon as it is reasonably practicable to do so, to ensure confidentiality and speed of response.

We very much hope that many parents and carers will be able to join us at this forthcoming event.

Yours sincerely

**Mr Meadows and Ms Everett**

**Campus Leads**