



**MINUTES OF THE EXTRAORDINARY MEETING OF THE BOARD OF TRUSTEES**

Tuesday 7 February 2022 at 8.45 pm

Venue: Teams

Present:

- Mr T Bailey (TB) Trustee, Chair of Finance & Premises Committee
- Mr M Howell (MH) Trustee, Chair of Audit and Strategic Development Committee
- Mr P Nagle (PN) Trustee, Chair of Trustees
- Ms L Smart (LS) Trustee, Chair of HR Committee

In attendance:

- Mrs K Redmond (KRE) Clerk (Governance Professional)

Apologies:

- Mr J Everard (JE) Trustee, Vice-Chair of Trustees, Chair of Pay Committee
- Mr E Judge (EJ) Trustee
- Mrs M Foster (MF) Trustee
- Mr C Wakefield (CWA) Executive Principal

*This group was quorate for the purpose of resolutions*

Item	Topic	Minute
1.	Welcome and apologies for absence	Apologies for absence were NOTED.
2.	Notification of Any Other Business	There were no matters of Any Other Business raised.
3.	Declaration of Business Interests	There were no new declarations of business interests and no Trustee recorded any conflict of interest with the items on the agenda or the receipt or giving of any gifts or hospitality since the last meeting.
4.	Appointment of new Trustee	PN advised that he, LS and TB had met with Jane Halewood to outline the role of Trustee and the commitment required. They believe her education background skills would enhance the role of the Board and would recommend her appointment. Trustees discussed her potential conflict of interest with being an owner of a teacher recruitment agency and that could be appropriately mitigated through declaration and management of conflicts of interest in accordance with the Trustee code of conduct.  Trustees unanimously AGREED to recommend the appointment of Jane Halewood as a Trustee subject to completion of the relevant paperwork.
5.	Any Other Business	There were no matters of Any Other Business.
6.	Date of next meetings	22 March 2023 12 July 2023

*Meeting closed at 9.00 pm*