

RCL/GHA

02 September 2022

Dear Parents and Carers,

**Re: Early Closure –Thursday 8 September 2022**

I am writing to inform you that Plume Academy will be closing to all students at 1:20pm on Thursday 08 September 2022. This is to ensure we have sufficient time to prepare for our annual Open Evening starting at 6pm later that day.

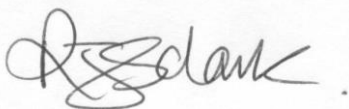
All contracted bus and taxi companies have been contacted and informed about the early closure. However, your usual level of support in ensuring we enjoy the usual smooth end to the working day, albeit slightly earlier, would be greatly appreciated.

Please be aware that on Thursday 8 September any Free School Meal (FSM) students who wish to collect a meal from the canteen must do so at break time as there will be no lunch service at 1:25 pm.

Students who will be supporting the academy at this year's Open Evening will also be receiving letters in the very near future requesting permission from their respective parents or carers to enable them to do so.

We genuinely hope that we receive a high number of visitors and prospective new students and families next Thursday evening, and where we will do our utmost to show our community academy in the best possible light.

Yours sincerely,



**Mrs R Clark**  
**Joint Head of Academy**