

RCL/TBA/GHA/OPH

6 September 2023

Dear Parents and Carers,

**Re: Early Closure – Wednesday 13 September 2023**

### Plume Academy Open Evening

I am writing to inform you that Plume Academy will be closing to all students at **1:25pm on Wednesday 13 September 2023**. This is to ensure we have sufficient time to prepare for our annual open evening starting at 6pm later that day.

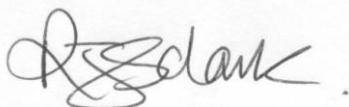
All contracted bus and taxi companies have been contacted and informed about the early closure. Please note that the public bus 95A cannot be changed to an earlier pick up, therefore parents and carers will need to find alternative transport for their child/children if they use this service. Your usual level of support in ensuring we enjoy the usual smooth end to the working day, albeit slightly earlier, would be greatly appreciated.

Please be aware that on Wednesday 13 September any Free School Meal (FSM) students who wish to collect a meal from the canteen must do so at break time as there will be no lunch service at 1:25 pm.

Students who will be supporting the academy at this year's open evening will also be receiving letters in the very near future requesting permission from their parents or carers to enable them to attend.

We genuinely hope that we receive a high number of visitors, including prospective new students and their families next Wednesday evening, where we will do our utmost to show our community academy in the best possible light.

Yours sincerely,



**Mrs R Clark**  
Joint Head of Academy



**Mr T Baster**  
Joint Head of Academy