

School Admission Appeals' Timetable

Please note that some of these deadlines and the process for hearing appeals may change depending on the national situation as a result of COVID-19. Therefore, you will be informed on a case by case basis.

Appeals for September 2022 resulting from year of entry or transfer applications:

School	Offer	Appeals lodged by	Appeals to be heard by
Secondary	1 March 2022	29 March 2022	16 June 2022 (40 School days)

NB: Appeals will not start being heard until after the relevant closing date has passed. Appeals lodged **after** these dates will be heard within 40 school days of the appeal deadline, or 30 school days of being lodged, whichever is the later date.

Appellants will be sent notification of their appeal hearing at least 10 clear school days in advance of the hearing. Appellants will be sent a copy of the school's case 7 clear working days in advance of the hearing.

Appellants must ensure that any further evidence, not included with their initial appeal, is received by 5pm on the day notified in the letter with details of the hearing. Any additional evidence or information received **after** this date will not be considered at the appeal hearing.

In-year or immediate entry appeals

Appeals resulting from in-year admission applications will be heard within 30 school days of the appeal being lodged.

Normal Admission Round Appeals for 2022

The Normal Admission Round Appeals for 2022 have been provisionally scheduled for:

- Wednesday 18 May, Thursday 19 May, Friday 20 May 2022

Appeal paperwork and guidance

Appeal paperwork and guidance can be obtained from:

The Clerk to the Independent Appeal Panel
The Statutory Appeals Office
PO Box 11
Chelmsford
Essex CM1 1LX
Tel: 01245 430447
Email: statutoryappeals@essex.gov.uk (for enquiries only)
Website: www.essex.gov.uk/admissions

Updated February 2022 by Mrs R Clark – Admissions lead and Joint Head of Academy