

JEV/AST/GHA

2 September 2022

Dear Parents and Carers,

**Re: Mill Road Pastoral and Attendance Staff 2022**

I hope that you have all had an enjoyable summer and that your children are looking forward to their return on **Monday 5 September 2022**.

As you know, we are always keen to sustain strong communications between our families and staff, therefore where there are any changes in roles, it is crucial that you know who to contact to help support you with any relevant queries or guidance. Therefore, I am delighted to share with you some staff that are now moving into new roles in our Attendance Team, as well as our two new Heads of Year that are joining us as part of our Pastoral Team at our Mill Road Campus. Some of you will recognise some familiar names, as well as new ones, but please note the changes in roles and structures that we have made so that we can continue to support our students and families in the most efficient and effective manner as possible:

**Mill Road Pastoral Team**

Head of Year 7: Mr Adam Downes ([a.downes@plume.essex.sch.uk](mailto:a.downes@plume.essex.sch.uk))

Assistant Head of Year 7: Mrs Judith Southgate ([j.southgate@plume.essex.sch.uk](mailto:j.southgate@plume.essex.sch.uk))

Head of Year 8: Mr James Tovey ([j.tovey@plume.essex.sch.uk](mailto:j.tovey@plume.essex.sch.uk))

Assistant Head of Year 8: Mrs Natasha Janes ([n.janes@plume.essex.sch.uk](mailto:n.janes@plume.essex.sch.uk))

Transition Lead: Ms Sue Bewers ([s.bewers@plume.essex.sch.uk](mailto:s.bewers@plume.essex.sch.uk))

**Mill Road Attendance Team**

Attendance Officer **(from October 2022)**: Mrs Catherine Frampton-Singh ([c.frampton@plume.essex.sch.uk](mailto:c.frampton@plume.essex.sch.uk))

Maximising School Attendance Coordinator/**Acting Attendance Officer for September 2022**: Mrs Mel Sarling

Attendance Whole Academy Intervention Lead: Mrs Karen Ager

Maximising School Attendance Home Visitor Coordinator: Mrs Donna Harrington

As you will appreciate, we continue to place attendance as a priority for our students and our team are keen to support families to ensure that this is the case. If you feel that would benefit from the support of our attendance team, then please could you contact our attendance team.

As ever, we look forward to working with you and continuing our open and collaborative approach and we value the time and support that you give to ensure that the children have the best opportunities to thrive at Plume Academy.

Yours sincerely



**Ms J Everett**

Assistant Vice Principal &

Mill Road Campus Lead

[j.everett@plume.essex.sch.uk](mailto:j.everett@plume.essex.sch.uk)