



MINUTES OF THE MEETING OF THE ACADEMY TRUST

Wednesday 13 July 2022 at 8.30 pm

Venue: Microsoft Teams

Present:

- Mr T Bailey (TB) Member
- Mr M Howell (MH) Member
- Mr P Nagle (PN) Member

In attendance:

- Mrs K Redmond (KR) Clerk to Academy Trust (Governance Professional)
- Mr C Wakefield (CWA) Executive Principal

Apologies:

- Mr J Everard (JE) Member
- Mrs C Whitaker (CDW) Member

This group was quorate for the purpose of resolutions

Item	Topic	Minute
1.	Welcome and apologies for absence	Noted.
2.	Declaration of Business Interests	There were no new declarations of business interests and no Member recorded any conflict of interest with the items on the agenda or the receipt or giving of any gifts or hospitality since the last meeting.
3.	Minutes of the meeting held on 22 September 2021 and the EGM on 9 February 2022	The minutes of the meeting held on 22 September 2021 and the EGM on 9 February 2022 were AGREED unanimously, as a true record.
4.	Matters Arising	There were no matters arising not covered by the agenda.
5.	Appointments and Resignations	Members unanimously AGREED to the reappointment of Mark Howell as Trustee following recommendation by the Board of Trustees. Members NOTED the resignation of Clare Whitaker as Trustee and Member with immediate effect. Members thanked CDW for her dedicated service to the academy.
6.	Review committee structures/ membership	Members discussed the current committee structure and succession planning. Members NOTED that the HR Committee now required a Chair following the resignation of CDW. The Chair of the Board of Trustees will discuss the role in more detail with the current Vice-Chair of the HR Committee and consider

		<p>the membership of the Executive Group to support succession planning.</p> <p>Members AGREED that PN should liaise with those Trustees who were not attending meetings or appeared not to be fully committed to the role of Trustee.</p> <p>Members NOTED that all Trustees will be required to undertake exclusion training in the autumn term prior to a board meeting.</p> <p>Members AGREED that the Clerk should revisit the application and induction process for new Trustees with the Director of HR to ensure the required checks and training were undertaken before being formally appointed.</p> <p>Members NOTED that the Chair of the Board of Trustees will review the Key Indicator of Performance (KIP) responsibilities for the 2022/23 academic year.</p>
7.	Any Other Business	There were no items of Any Other Business.
8.	Date of next meeting	<p>Members NOTED the schedule for 2022/23:</p> <p>21 September 2022 7 December 2022 22 March 2023 12 July 2023</p>

Meeting closed at 8.40 pm

Actions

Date of Meeting/ Item number	Topic	Minute
13.07.22 – item 6	Trustees not committed to their role	PN to liaise with those Trustees who were not attending meetings or appeared not to be fully committed to the role of Trustee.
13.07.22	Application/Induction process for new Trustees	Clerk to revisit the application and induction process for new Trustees with the Director of HR to ensure the required checks and training were undertaken before being formally appointed.