

RCL/LDA/OPH

8 September 2023

Dear Parents and Carers,

Re: Early Closure on Wednesday 13 September – Transport 95A Bus

I hope this correspondence finds you and your respective families well.

Further to our previous correspondence in regards to our early closure on Wednesday 13 September, the academy has made some additional arrangements for those who use the 95A service.

In view of our early closure, we are aware that some parents and carers may be unable to organise alternative transport arrangements. We are therefore offering an opportunity for your child to remain at Plume Academy until the 95A service arrives. For ease of reference, the normal bus timings are given below:

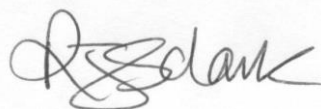
Mill Road Campus	15:15
Fambridge Road Campus	15:20

The students who remain in the academy, either at Fambridge Road or Mill Road, will be supervised by a senior member of staff and will have appropriate work set. Refreshments will also be provided.

Should you wish your child to remain on site, please email Ms L Davis, Executive Assistant to Mrs Clark and Mr Baster via l.davis@plume.essex.sch.uk to book a place. Please ensure this is completed by **midday on Tuesday 12 September**. A further communication will be sent to all parents and carers who have requested this service detailing final arrangements for the day once the request deadline has passed.

Should you have any questions please do not hesitate to contact us, we shall be happy to help.

Yours sincerely,



Mrs R Clark
Joint Head of Academy



Mr T Baster
Joint Head of Academy