



PLUME ACADEMY



Code of Conduct – College Executive Student Leadership Team

General Expectations

- I realise being selected to the College Executive Student Leadership Team of Plume Academy is a matter of prestige and carries with it more responsibility than being just a student.
- Other students in the academy look up to me as a leader and role model for positive behaviour.
- I realise that I am expected to be mature, responsible and capable of making excellent choices, whether in class, at academy functions or during my everyday life.
- I must also ensure I am punctual, polite, modest and appropriately dressed, regularly attend both class and academy activities, and demonstrate a positive attitude.
- I will do my best to exemplify the qualities that the Executive Principal, Joint Heads of Academy, Senior Leaders, Teachers and academy community expect of me whilst fostering positive relationships with all those I work with.
- I agree to adhere to this Code of Conduct for the remainder of my time at Plume College.

Code of Conduct: I agree to:

- ✓ Follow the rules and regulations of the Plume College Student Agreement and encourage others to do the same.
- ✓ Refrain from inappropriate use of social network sites (e.g. Facebook, Twitter etc.) which could potentially bring the academy into disrepute.
- ✓ Conduct myself in a manner consistent with the Executive Principal's and Joint Heads of Academy's expectations for acceptable behaviour as outlined in the Plume College Student Agreement and Executive Student Leadership Job Description.
- ✓ Work to earn the respect of my classmates and the academy community.
- ✓ Actively participate in academy functions such as sports activities, parent/carer events, academic functions, promotional activities, fundraising activities, charity events and social events and liaise with the College Executive Student Leadership Team to ensure the academy is represented at relevant community events.
- ✓ Dress appropriately at all times and wear suitable formal clothing to academy events.
- ✓ To demonstrate respect, loyalty, cooperation, trustworthiness, selflessness, honesty, compassion and pride in my academy and its positive reputation.
- ✓ Demonstrate good behaviour at all times including high levels of attendance and punctuality.
- ✓ Demonstrate positive academic qualities including commitment to academic progress.
- ✓ Demonstrate positive leadership qualities including high levels of dedication, commitment to always helping others, humble behaviour, hard work, team work and communication skills.
- ✓ Be willing to act as the liaison between students, teachers, administrators and other appropriate academy personnel.

Behaviour during the College Executive Student leadership campaign

During the campaign, I agree to:

- ✓ Behave honourably and be fully supportive of the academy in its final decision.
- ✓ Behave maturely and graciously regardless of the outcome.
- ✓ Refrain from using social network sites or the academy email system as part of my campaign.
- ✓ Refrain from placing posters up around the academy.
- ✓ Willingly join the College Leadership Team if unsuccessful in the initial leadership roles.
- ✓ Please note this is for full commitment and failure to meet the expectation listed above will result in the immediate removal of this position of responsibility.

Name of student: Signature of student:.....

Parent/Carer Support

As the parent/carers of the student above, I have discussed this Code of Conduct and the Job Description with my son/daughter and fully support the academy in the Executive Student Leadership selection process.

Signature Parent/Carer:..... Date:

Signature of Assistant Vice Principal - Head of College: Date:

Updated: February 2023



PLUME ACADEMY



Job Description – College Executive Student Leadership Team

Hours

Many of the duties of College Executive Student Leadership Team will take place inside school hours, however, the successful candidate needs to be regularly available for engagements and commitments in the evenings, holidays or weekends.

Description of the Role

The successful candidates will be required to:

- Represent the academy and College as an ambassador, at other schools, school events, local events and in the wider community.
- Act as student leaders and representatives, both within the College and the academy.
- Contribute to and lead a wide range of projects within the College and the academy.
- Support the Staff Leadership Team in making decisions that directly affect College students.
- Give presentations and speeches at key academy and local events.
- Chair Executive Student Voice meetings.
- Be an Associate Academy Trustee, attending Trustee Meetings as required by the Chair of the Board of the Trustees.

Person Specification

The successful candidates will have:

- A confident, approachable personality.
- Excellent personal organisation skills.
- Strong self-motivation.
- The ability to motivate and engage others.
- A desire to do well, and to support others to do so.
- The ability to manage their time well, and to endeavour to maintain a work/life balance.
- A cheerful and caring disposition.
- The ability to make sensible and mature decisions when engaging in whole academy events.

The successful candidate will be:

- A positive role model for students throughout the academy, and for young people in the wider community.
- Committed to improving the academy and College further for current and future students
- Respected by staff and students alike.
- Integral part of the academy, College and the Maldon community.

Leadership and Management

The successful candidate will undertake a range of leadership responsibilities including:

- Chairing the Student Leadership Team.
- Working with the Staff Leadership Team in the College on projects and developments.
- College events including devising and arranging with staff support a range of activities and extra-curricular opportunities for fellow students, including charity events, enrichment days, social events.
- Any other such duties as may be required by the Senior Leadership Team of the academy and which the College Executive Student Leadership Team could reasonably undertake.

Updated: February 2023