



## **Cleaners** **Required September 2021**

We are seeking to appoint Cleaners on a casual basis with immediate effect due to expansion of our team. The posts offer an excellent opportunity to work in our highly successful academy which holds a good Ofsted status.

The Cleaning Department has a strong team working ethos, is very supportive of new members of staff with induction programmes in place and on the job training provided.

### **Personal Qualities**

Prior experience of working within a commercial cleaning environment is an advantage, however, we will provide training to those candidates who have not worked as a Cleaner in a previous role.

Applicants should be hardworking, enthusiastic and have a high level of commitment, ability to work within a team and manage own time effectively to ensure that the role is completed in the timeframe set.

### **Responsibilities of the Post Holder**

In accordance with the job description for Cleaner, the main responsibilities are as follows:

- to work as part of a team and to provide a high level of cleaning. To undertake the cleaning of areas, as specified by the Cleaning Supervisor or Cleaning, Catering and Hospitality Manager.
- the postholder will be expected to observe safe working practices in carrying out their required duties and report any potential hazards.
- to undertake training in the correct use of cleaning equipment such as floor machines, vacs, wets pick-ups and in health and safety and the use of cleaning chemicals.
- all employees are expected to show a responsible attitude to health and safety issues and have due regard for their personal safety and that of others.

### **Remuneration and Working Time**

The hours of work required will be on a casual basis, Monday to Friday, term time only. Annual salary for a Cleaner will be in accordance with the academy Local Government Pay Scale, which for currently involves a salary of up to £8.96 (Band 1 Point 7 (fixed point) 2020/21 pay awards), plus an allowance for holiday pay.

### **Application Process**

If you are interested in the position and wish to discuss the post prior to application, please email Mrs Sarah Freeman, Director of HR at [s.freeman@plume.essex.sch.uk](mailto:s.freeman@plume.essex.sch.uk), to arrange a telephone conversation. We are very proud of our academy and what we can offer new members of our collaborative team. The Director of HR will be pleased to discuss the post and provide more information about the post and the academy in general.

To apply please complete the Plume Academy application form (please see link via our website). This must be completed and submitted to [HR@plume.essex.sch.uk](mailto:HR@plume.essex.sch.uk) by the closing date stated (unaccompanied CV's or third party application forms will not be accepted).

**Closing Date: Continuous advertisement and interviews will take place as soon as an application is received and acknowledged.**